**PART 1 to the Call for Expression of Interest**

**EXPRESSION OF INTEREST**

**Deadline for submission: 16 October 2023**

**Expression of Interest for: Financial Support and Technical Assistance**

**Applicant submitting the Expression of Interest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_**

**(organisation name, registration number)**

Dear Sir or Madam,

Herewith we submit our Expression of Interest on behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[Organisation’s name]* in response to the Call for Expression of Interest in the framework of the Media Councils in the Digital Age Project #4 implemented by the EFJ and financed by the European Commission, Creative Europe Programme.

The undersigned is duly authorised to represent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[Organisation’s name]* and by signing this form certifies and declares that the information contained in this Expression of Interest and its Appendices is complete and correct.

The undersigned certifies that the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[Organisation’s name]* will comply with the rules of this Call for Expression of Interest, and related steps including the organisation of a workshop with selected experts and consultants as well as mentoring activities. The undersigned shall, upon request, provide all necessary evidence to that extent.

The undersigned certifies that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[Organisation’s name]* is not in one of the situations which would exclude it from taking part in this Call for Expression of Interest listed out in Appendix 3 to this Expression of Interest. The undersigned shall, upon request, provide all evidence to that extent.

Yours sincerely,

**Signature(s): Stamp of the Applicant (if applicable):**

Name and position in capital letters:

Organisation name:

Place: Date (day/month/year):

**Appendices**

**Appendix 1 Applicant Identification**

**Appendix 2 List of documents to be attached for evaluation**

**Appendix 3 Statement regarding Situations of Exclusion**

**Appendix 1 to the Expression of Interest**

**APPLICANT IDENTIFICATION**

**1.1 Applicant identification**

| INFORMATION REQUIRED**[[1]](#footnote-0)** |
| --- |
| NAME OF THE ORGANISATION: |  |
| CONTACT DETAILS: | Address:Telephone:Email: |
| WEBSITE: |  |
| LEGAL FORM: |  |
| COMMERCIAL REGISTER, ETC. - REGISTRATION DETAILS: | Denomination of register:Date of registration:Country of registration:Registration number: |
| LEGAL REPRESENTATIVE: |  |
| VAT: | Registration number: |

**1.2 Contact person**

| INFORMATION REQUIRED**[[2]](#footnote-1)** |
| --- |
| TITLE: |  |
| NAME: | First Name:Surname: |
| POSITION: |  |
| CONTACT DETAILS: | Telephone:Email: |

**Appendix 2 to the Expression of Interest**

**LIST OF DOCUMENTS TO BE ATTACHED FOR EVALUATION**

| **Documents to be attached to the Application** |
| --- |
| **a.** Applicant Identification (as per template provided in Appendix 1 of the Expression of Interest) and a description of the organisation (date of incorporation, geographical scope, ownership). |
| **b.** Official registration of the organisation evidencing the statute under which it operates (e.g. non governmental organisation, foundation, etc.) |
| **c.** Copy of the Statutes of your organisation  |
| **d.** Copy of the ethical code used for handling complaints  |
| **e.** Proof of representativeness for journalists and/or media companies |
| **f.** Overview of the Balance sheet and Profit and Loss Account of the organisation for the year 2022 |
| **g.** Expression of Interest duly signed. |
| **h.** Statement regarding situations of exclusion as per template provided in Appendix 3 duly signed. |
| **i.** Completed Needs Assessment |

All documents listed above are to be submitted to Rebecca Bonello Ghio; rebecca@europeanjournalists.org.

**Appendix 3 to the Expression of Interest**

**STATEMENT REGARDING SITUATIONS OF EXCLUSION**

The undersigned certifies/certify that the applicant is not in any of the situations which would exclude it from taking part in this Call for Expression of Interest:

(a) the applicant is bankrupt, subject to insolvency or winding-up procedures, its assets are being administered by a liquidator or by a court, it is in an arrangement with creditors, its business activities are suspended, or it is in any analogous situation arising from a similar procedure provided for under EU or national laws or regulations;

(b) it has been established by a final judgement or a final administrative decision that the applicant is in breach of its obligations relating to the payment of taxes or social security contributions in accordance with the applicable law;

(c) it has been established by a final judgement or a final administrative decision that the applicant is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the applicant belongs, or by having engaged in any wrongful intent or gross negligence, including, in particular, any of the following:

(i) fraudulently or negligently misrepresenting information required for the verification of the absence of grounds for exclusion or the fulfilment of eligibility or selection criteria or in the performance of a contract, a grant agreement or a grant decision;

(ii) entering into agreement with other applicants with the aim of distorting competition;

(iii) violating intellectual property rights;

(iv) attempting to influence the decision-making process during the award procedure;

(v) attempting to obtain confidential information that may confer upon it undue advantages in the award procedure;

(d) it has been established by a final judgement that the applicant is guilty of any of the

following:

(i) fraud, within the meaning of Article 3 of Directive (EU) 2017/1371 of the European Parliament and of the Council and Article 1 of the Convention on the protection of the European Communities' financial interests, drawn up by the Council Act of 26 July 1995;

(ii) corruption, as defined in Article 4(2) of Directive (EU) 2017/1371 or Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, drawn up by the Council Act of 26 May 1997, or conduct referred to in Article 2(1) of Council Framework Decision 2003/568/JHA, or corruption as defined in the applicable law;

(iii) conduct related to a criminal organisation, as referred to in Article 2 of Council Framework Decision 2008/841/JHA;

(iv) money laundering or terrorist financing within the meaning of Article 1(3), (4) and (5) of Directive (EU) 2015/849 of the European Parliament and of the Council;

(v) terrorist offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of Council Framework Decision 2002/475/JHA, respectively, or inciting, aiding, abetting or attempting to commit such offences, as referred to in Article 4 of that Decision;

(vi) child labour or other offences concerning trafficking in human beings as referred to in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council;

(e) it has been established by a final judgement or final administrative decision that the

applicant has committed an irregularity within the meaning of Article 1(2) of Council

Regulation (EC, Euratom) No 2988/95;

(f) It has been established by a final judgement or final administrative decision that the

applicant has created an entity in a different jurisdiction with the intent to circumvent fiscal,

social or any other legal obligations of mandatory application in the jurisdiction of its registered

office, central administration or principal place of business;

(g) it has been established by a final judgement or final administrative decision that an entity

has been created with the intent referred to in point (f);

The Applicant and the undersigned in his/her/their capacity as duly authorised representative of the Applicant commit to provide all evidence to the above, upon request by the EFJ.

**Signature(s): Stamp of the Applicant (if applicable):**

Name and position in capital letters:

Organisation’s name:

Place: Date (day/month/year):

**PART 2 to the Call for Expression of Interest**

**IMPORTANT:** The jury reserves its right to verify the accuracy of the information provided by the applicant by means of due diligence, if required.

| **1.** | **ELIGIBILITY CRITERIA** | **System of appraisal (for EFJ use only)** |
| --- | --- | --- |
| Yes/No/NA |
| **1.1** | The applicant is a press/media council that has been existing for over one year  |  |
| **1.2** | The applicant is based in the European Union (EU) OR in an EU-candidate country OR a non-EU country that is part of the Creative Europe Programme. |  |
| **1.3** | The applicant and its senior management are not in any situation of exclusion (as per template provided in Appendix 3 to the Expression of Interest). |  |
| **1.4** | The Expression of Interest is prepared in accordance with Annex 1 to the Call for Expression of Interest. All necessary supporting documents are provided. |  |
| **1.5**  | The Expression of Interest and the relevant appendices (Appendix 1 and 3) are duly signed. |  |
| **1.6** | The Expression of Interest is complete and submitted in English by email. |  |
| **1.7** | The Needs Assessment is completed and submitted. |  |

**The information provided by the candidates must be precise, complete and sorted so that the jury is able to clearly and appropriately verify the ELIGIBILITY CRITERIA from 1.1 to 1.7 above**

**UNCLEAR INFORMATION COULD LEAD TO REJECTION OF THE APPLICATION.**

1. **If not applicable, please indicate the reasons why.** [↑](#footnote-ref-0)
2. **If not applicable, please indicate the reasons why.** [↑](#footnote-ref-1)